

CHESPROCOTT HEALTH DISTRICT
1247 Highland Avenue
Cheshire, CT 06410-1657

BOARD OF DIRECTORS (BOD) MEETING
Draft Minutes from Board meeting
Wednesday, February 15, 2023
6:00 p.m.

Present: Elizabeth Normand; Maria Benvenuto; Barb Ecke; Lauren Backman; Andrew Giordano (via cell phone); Sean Kimball.

Also present:

Maura Esposito, Director of Health (DOH), Chesprocott Health District (CHD);

The Board meeting was called to order at 6:05 p.m.

I. Roll Call

The roll call showed a quorum was present because all Board members were present.

It was discussed that starting the meeting at 6:00 is very difficult for several Board members due to work restraints. The Board asked that we move our meetings to begin at 5:30 pm. All Board members were in agreement.

II. Committee Reports

Financial Committee

Chairperson Backman meet several times with the Health Director to review the budget prior to tonight. The whole budget committee meet on Feb 2, 2023 to review the budget.

A robust discussion was held regarding the budget proposal. The board has asked the Budget Committee to reconvene to further discuss several budget line items.

The final budget will need to be voted at the March Board meeting. The budget notice will need to be published 2 weeks prior to our March 15th special meeting.

Personnel Committee

Motion: Maria Benvenuto made a motion to move into executive session. Seconded by Sean Kimball. **Vote:** All in favor.

Executive Session: Enter Time: 7:05 pm

Exit Time: 7:32 pm

Motion: Liz Normand made a motion that Chesprocott Health District will continue offering health insurance to only full-time employees. Seconded by Barb Ecke.

Vote: All in favor

III. Approval of Minutes

Approval of the January 18, 2023 minutes from the CHD Board meeting:

MOTION: Elizabeth Normand moved that the Board accept the meeting minutes from the January 18, 2023 Board meeting as presented; seconded by Barb Ecke

Vote: All in Favor

IV. Division Reports

Reports were submitted by each division.

Community Health:

Public Health Nurse Report

- The department has been exploring Point of Care Testing for our community and provided a cost analysis for the Board.
- Homebound residents are still asking for our assistance in providing vaccinations. We completed one this past month.
- Covid-19 vaccinations are no longer available in small batches so we have not been offering these types of vaccinations at this time.
- Blood Pressure Screening: we have 2 planned for this month. One in Wolcott and the other in Cheshire
- Flu Clinic planning for Fall 2023 has begun
- Travel Clinic is still being researched.

Environmental Health Report

- We have another certified food inspector on board. The sanitarian was field standardized by DPH and has passed the requirements.
- The annual Cosmetology License renewal is under way.
- The report included updates on food inspections, new facilities opening, legal orders issued and complaints for each town.

Director of Health Report:

- The department received notification that the ELC 2 grant has been executed. The Community Health Staff will be busy completing the required programmatic reports.
- Both ERC positions are filled.

VII. Executive session was held earlier.

VIII. Old Business –

Board member Backman has asked the Health Director to send letter to our 2 State Senators (Blumenthal and Murphy) to see if there are any funds or grants available for this project during the last Finance Committee meeting

VIII. New Business – None.

The next CHD Board of Director's meeting will be held on Wednesday, March 15, 2023 at 5:30 p.m. at the Chesprocott Health District.

There were no other items to come before the Board.

MOTION: Sean Kimball moved for adjournment; seconded by Maria Benvenuto.

Vote: Unanimous.

The meeting was adjourned at 7:33 p.m.

Respectfully submitted,



Maura A. Esposito
Acting Recording Clerk